



## Schedule of Hire Fees and Charges as at 1 September 2016

<b>Total Hours:</b>	
<b>Large Functions Hire (Weddings, Birthday Parties, etc)</b> (i.e. Functions from set-up to dismantle/lock up time with use of Main Hall, Activities Room and Kitchen included) Security Lockup extra	<b>\$600</b>
<b>Bond – Functions involving Alcohol</b>	<b>\$200</b>
<b>Bond – Functions not involving Alcohol</b>	<b>\$100</b>
Includes Set-up on the day before function – not before 4pm and Dismantle on the day after function – by 10am	

<b>Small Functions, Casual Hire, etc.</b>	
<b>Hall Hire only - no kitchen facilities.</b> Per Hour - charged from set-up to dismantle/lock up time	<b>\$35</b>
<b>Hall Hire with use of kitchen for warming and/or cooking (includes use of Barbecue)</b> Per Hour – charged from kitchen use or set-up (which ever comes first) to dismantle/lock up time	<b>\$40</b>
<b>Bond – Functions involving Alcohol</b>	<b>\$300</b>
<b>Bond – Functions not involving Alcohol</b>	<b>\$100</b>
Set-up on the day before function – not before 4pm	<b>\$50</b>
Dismantle on the day after function – by 10am	<b>\$50</b>
If BBQ is not cleaned after use	<b>\$20</b>

<b>Mary Hancock Lounge with Activities Room</b>	
Per Hour	<b>\$35</b>
<b>Mary Hancock Lounge</b>	
Per Hour	<b>\$25</b>
<b>Activities Room</b>	
Per Hour	<b>\$25</b>
<b>Kitchen only</b>	
Per Hour	<b>\$30</b>
<b>Opening/Closing After office hours</b>	
If by Centre Staff - \$25	<b>\$25</b>
If opened/closed by Security Company - Cost recovery as per Security Company charges. From \$75 per callout	
A deposit of 20% of the Hire Charges to be paid on confirmation of the booking. Balance of Charges to be paid 28 days prior to the event. 28 days notice of cancellation of event or Deposit will be forfeited.	